

## Best Practices for Determining AB 167/216 Eligibility

### STEP 1

Upon receiving notification of a foster youth's enrollment in your school, gather complete transcripts, including partial credits, from all high schools the youth has attended.

**If it appears that a student was not properly awarded partial credits by a previous school based on enrollment dates, attendance records, and check-out grades, send the [Receiving School Partial Credit Request Letter](#). If you have any difficulties obtaining partial credits for the youth, contact your school district's AB 490 Liaison for assistance.**

### STEP 2

Determine whether a youth completed the second year of high school, based on length of enrollment or credits earned, whichever makes a youth more likely to qualify for AB 167/216 graduation. *Cal. Educ. Code § 51225.1(c).*

### STEP 3

Conduct a graduation analysis according to your school district's graduation requirements to determine whether the youth can reasonably complete additional local graduation requirements within four years of high school. See [Eligibility & Credit Checklist](#) and [Eligibility Calculation Formula](#).

### STEP 4

If the youth cannot reasonably complete additional local graduation requirements, conduct a second credit analysis using state graduation requirements to determine which AB 167/216 classes the youth must complete.

### STEP 5

Within 30 days of the youth's enrollment, provide written notification of the youth's eligibility for AB 167/216 graduation to the youth, their ERH, and social worker/probation officer. See [AB 167/216 Graduation Eligibility Notification Letter](#).

**Notification must outline: (1) the youth's right to remain in high school for a 5th year, depending on the ERH's decision; and (2) the potential impact of AB 167/216 graduation on college admissions.**

### STEP 6

If a youth's ERH or a youth over 18 decides it is in the youth's best interest to graduate under AB 167/216, ensure the youth is enrolled in the appropriate courses to complete state graduation requirements. Review the [AB 167/216 Graduation: Eligibility & Credit Checklist](#) to determine which classes the youth needs to complete to graduate under AB 167/216.

## AB 167/216 Graduation Requirements

AB 167/216 STATE GRADUATION REQUIREMENTS	EXAMPLE OF LOCAL SCHOOL DISTRICT GRADUATION REQUIREMENTS
English (30 credits)*	English (40 credits) <ul style="list-style-type: none"> <li>English 9 (10 credits)</li> <li>English 10 (10 credits)</li> <li>American Literature (10 credits)</li> <li>Contemporary Composition (10 credits)</li> </ul>
Math (20 credits) <ul style="list-style-type: none"> <li>Algebra 1 / Mathematics 1 (10 credits)</li> <li>Other Math (10 credits)</li> </ul>	Math (30 credits) <ul style="list-style-type: none"> <li>Algebra 1 (10 credits)</li> <li>Geometry (10 credits)</li> <li>Algebra 2 (10 credits)</li> </ul>
Science (20 credits) <ul style="list-style-type: none"> <li>Biological Science (10 credits)</li> <li>Physical Science (10 credits)</li> </ul>	Science (30 credits) <ul style="list-style-type: none"> <li>Biological Science (10 credits)</li> <li>Physical Science (10 credits)</li> <li>Lab Science (10 credits)</li> </ul>
Social Studies (30 credits) <ul style="list-style-type: none"> <li>World History (10 credits)</li> <li>US History (10 credits)</li> <li>American Government/Civics (5 credits)</li> <li>Economics (5 credits)</li> </ul>	Social Studies (30 credits) <ul style="list-style-type: none"> <li>World History (10 credits)</li> <li>US History (10 credits)</li> <li>Principles of American Democracy (5 credits)</li> <li>Economics (5 credits)</li> </ul>
Visual or Performing Arts, Foreign Language, or Career Technical Education (10 credits)	Foreign Language (20 credits) Visual & Performing Arts (10 credits)
Physical Education (20 credits)	Physical Education (20 credits)
Electives (0 credits)	Electives (50 credits)
<b>TOTAL: 130 Credits</b>	<b>TOTAL: 230 credits</b>

\*Although the law references year long courses, we have included the number of credits required to complete the necessary number of year long courses here in acknowledgment that foster youth often must piece together partial credits from multiple courses to meet these requirements.

# AB 167/216 Graduation: Eligibility & Credit Checklist



Student Name:  DOB:  Current Grade:  Current Semester:  Current School/District:

SCHOOL DISTRICT GRADUATION REQUIREMENTS	COURSES COMPLETED/ CREDITS EARNED	DISTRICT COURSES/ CREDITS REMAINING	AB 167/216 COURSES/ CREDITS REMAINING
English ( <input type="text"/> credits) <ul style="list-style-type: none"> <li>• <input type="text"/> ( <input type="text"/> credits)</li> <li>• <input type="text"/> ( <input type="text"/> credits)</li> <li>• <input type="text"/> ( <input type="text"/> credits)</li> <li>• <input type="text"/> ( <input type="text"/> credits)</li> </ul>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Math ( <input type="text"/> credits) <ul style="list-style-type: none"> <li>• <input type="text"/> ( <input type="text"/> credits)</li> <li>• <input type="text"/> ( <input type="text"/> credits)</li> <li>• <input type="text"/> ( <input type="text"/> credits)</li> </ul>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Science ( <input type="text"/> credits) <ul style="list-style-type: none"> <li>• <input type="text"/> ( <input type="text"/> credits)</li> <li>• <input type="text"/> ( <input type="text"/> credits)</li> <li>• <input type="text"/> ( <input type="text"/> credits)</li> </ul>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Social Studies ( <input type="text"/> credits) <ul style="list-style-type: none"> <li>• <input type="text"/> ( <input type="text"/> credits)</li> <li>• <input type="text"/> ( <input type="text"/> credits)</li> <li>• <input type="text"/> ( <input type="text"/> credits)</li> <li>• <input type="text"/> ( <input type="text"/> credits)</li> </ul>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Visual & Performing Arts ( <input type="text"/> credits)	<input type="text"/>	<input type="text"/>	<input type="text"/>
Physical Education ( <input type="text"/> credits)	<input type="text"/>	<input type="text"/>	<input type="text"/>
Applied Technology ( <input type="text"/> credits)	<input type="text"/>	<input type="text"/>	<input type="text"/>
Foreign Language ( <input type="text"/> credits)	<input type="text"/>	<input type="text"/>	<input type="text"/>
Electives ( <input type="text"/> credits)	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>Total Credits:</b> <input type="text"/>	<b>Credits Completed:</b> <input type="text"/>	<b>Credits Remaining:</b> <input type="text"/>	<b>AB 167/216 Credits Remaining:</b> <input type="text"/>

## Eligibility Calculation

$\div$   =  **Maximum # of credits earned by students each semester**

**IF**  **THEN**

**# of semesters the student must complete to satisfy all local school district graduation requirements**

**# of semesters left before the student completes 4 years of high school**

**Student is eligible for AB 167/216 graduation**